

Community Chest Application Summary 2016/2017

Local Authority	St Edmundsbury Borough Council
Organisation	Gatehouse Caring in East Anglia
Amount Requested	<i>Yr1 - £5,000 / Yr2 - £5,000 / Yr3 £5,000 £15,000 over three years</i>
Total Project Cost	£50,000
Match Funding	£33,500
Partnerships	SCC, Womens Aid, Catch 22, Probation Service, West Road Church, ACT and HEART
West Suffolk Bid?	No

Key Points

- Gatehouse aims to help those in material, emotional and practical need in the area and raise awareness of the causes of social injustice by undertaking voluntary work in the fields of practical help, social welfare and education. Projects include the Bury Day Centre, Furniture Store, Memory Café as well as Christmas lunches and hampers for the disadvantaged.
- Gatehouse are seeking funding for the furniture store project which is a complete home furnishing service for disadvantaged families and individuals.
- Referrals come from Housing Associations, Social Care Services, Health Teams, CAB and the Probation Service with 3200 people helped each year.
- By providing the re-use service it enables local people to pass on unwanted furniture and clothing to people within their community directly. Gatehouse also work closely with the recycling centre to ensure all reusable items are captured saving a large amount going to landfill. Additionally the free collection service helps to reduce fly tipping.

**St Edmundsbury Borough Council
Community Chest Grant Application Form
Part A**



Community Chest funding supports voluntary and community groups who make a contribution to improving the quality of life for people in West Suffolk. The information you provide will help us consider your application. If you have any questions, please give us a call on 01638 719763. Before completing this form, we ask you to please read the guidelines, which are available on:

<http://www.westsuffolk.gov.uk/community/community-grants.cfm>

Please return your completed, signed form and supplementary documents to:

richard.baldwin@westsuffolk.gov.uk

1. Name of your organisation(s):

2. Organisation address details

Address Ln1	Gatehouse		
Address Ln2	Dettingen Way		
Address Ln3			
City/Town	Bury St Edmunds	Postcode	IP33 3TU
Main phone	01284 754967	E-mail	info@gatehouse.org.uk
Website	www.gatehouse.org.uk		

Main Contact Person		Second Contact Person	
Title	Mrs	Title	Miss
Forename	Amanda	Forename	Lyn
Surname	Bloomfield	Surname	Davies
Role	CEO	Role	Finance & administration
Daytime Tel No.	01284 754967	Daytime Tel No.	01284754967
Mobile No.	██████████	Mobile No.	
Email	info@gatehouse.org.uk	Email	
Address Details (if different from Org address)		Address Details (if different from Org address)	
Ln1		Ln1	
Ln2		Ln2	
Town		Town	
Post Code		Post Code	

About your organisation

3. What local authority area(s) does your organisation work in?

St Edmundsbury, babergh, mid Suffolk, forest heath

*Community Chest funding is offered by both Forest Heath and St Edmundsbury councils. As the decision making process is different any projects applying for funding across West Suffolk, must apply separately.

4. What is the status of your organisation?

Registered charity	x	Charity number:1154412
Applying for charitable status		
Company limited by guarantee		Company number:
Community Interest Company		
Part of a larger regional or national charity (Please state which one)		
Constituted Community Group		
Social Enterprise		
Other (Please specify)		

5. How many people are involved in your organisation?

Management committee	6	Service users	500+
Full Time staff / workers	2	Volunteers and helpers (non-management)	100+
Part Time staff / workers	10		

6. What is the purpose of your organisation? Please briefly describe why your organisation was set up, its aims and objectives and who primarily benefits from your organisation.

Gatehouse was founded in 1986 (then called St Louis Family service) our projects aim to help all those in material, emotional and practical need in our area and to raise awareness of the causes of social injustice by undertaking voluntary work in the fields of practical help, social welfare and education.

7. What was your organisation's total income for last financial year?

██████████

8. What was your organisation's total expenditure for last financial year?

9. Does your organisation have more than six months running costs? / No

10. What are your organisation's current unrestricted reserves or savings?

11. West Suffolk prioritises building resilient families and communities that are healthy and active. Please indicate which of the following areas your project contributes towards:

x	A thriving voluntary sector and active communities who take the initiative to help the most vulnerable.
	People playing a greater role in determining the future of their communities.
x	Improved wellbeing, physical and mental health.
	Accessible countryside and green spaces.

About your project – why are you applying for this funding?

12. What do you want the funding for? Please be specific. Please note that 'project' is meant to describe the project for which you are seeking funding, and not your organisation.

The Gatehouse furniture store project.

This project is a complete home furnishing service to disadvantaged families and individuals living on benefits or low income and has been running successfully since 1986.

The project relies on donated furniture and household items which our van collects from all over West Suffolk, parts of Essex, Norfolk and East Cambridge. The items are then displayed in our large warehouse so 'customers' who are on low income can choose for themselves before we make the delivery to their homes. We do not make a charge but 'customers' are asked for a donation towards our running costs.

Referrals come from Housing offices, Social Care, Health Teams, CAB, Probation Service etc. and every year over 3200 families and individuals are helped.

The project is staffed by 2 co-ordinators (1 full and 1 part time) and a part time project worker and a number of invaluable volunteers. Full statistics are kept to monitor who uses the store and the amount of items collected and delivered, at the end of each year we use recommended weight advice to estimate the tonnage saved from landfill.

13. How has the project been developed out of the community's desire to improve the lives of local people? What evidence do you have that there is

a need for this project? Please include sources of evidence, including any public/user/community consultation.

The project has derived from the recognition of statutory, church and voluntary representatives of the community that the recipients of the service of Gatehouse are genuinely in need and that Gatehouse is an appropriate body to fill that void. The evidence of the need for the project comes from the range of referrals that we receive in addition to the people who contact us or present themselves as in need of domestic goods. By way of example, many on low income would not be able to afford furniture or curtains for their home or toys for their children if they had to purchase items from retail establishments. A further example was when a lady whose home had been destroyed and her dogs killed by fire needed urgent assistance in the provision of domestic items pending settlement from her insurers. Gatehouse was able to meet her needs, not only materially but in alleviating the emotional stress that she was suffering. Annually Gatehouse undertakes surveys of the donors and recipients of its services – these users, together with partner organisations, resoundingly highlight the necessity and value of the service.

14. How will the project help local people to support one another?

By providing the re use service, we enable local people to pass on unwanted furniture and clothing to people within their community directly. We work closely with the recycling centre to ensure we capture all reusable items that are given in locally, we are also able to save over 80 tonnes from landfill each year and our **free** collection service reduces fly tipping in the area by those that are unable to afford other means of disposal of unwanted items. Our project helps the local economy by encouraging through volunteering those with low confidence and skills to develop and return to the workplace and our partnership working with local business in the town encourages employment as they know that we have strong values, good business sense and professional boundaries.

15. Are you working with any other organisations on this project? Yes

If yes, please state the names of these groups and the nature of the relationship.

Suffolk County Council, Womens Aid, Catch 22, ACT, Probation service, CYPS, West Road Church , HEART,

16. When will the project start?

17. When will the project finish? or is the project ongoing?

If this is an ongoing project, how will it be funded and continue going when the funding ends?

Gatehouse will continue to work with local businesses and look for grants and funding from local trust and agencies to continue to run, expand and create additional services as the need presents itself.

18. Which years funding are you applying for? 16/17,17/18,18/19

19. How many people do you expect to benefit directly from the project on either a weekly, monthly or annual basis?

20. What results (including targets/numbers) do you expect to see as a result of the funding and how do these relate to the Community Chest funding criteria?

Targets and numbers are not set by Gatehouse because it is a needs-based service that is being offered. Our aim is to be able to offer the services when called upon. Financial support is essential to underpin the delivery of services over and above the running costs. Therefore, staff have to be trained to the extent that they are fit for purpose, new developments such as upgraded technology have to be purchased and storage facilities provided.

21. What is the total cost of the project?

Please provide a full breakdown of the total cost of this project, including VAT if applicable along with any in-kind contributions such as volunteer hours.

Item or activity	Cost (£)
Salary	34000
Motor Expense	4000
Heat/Light/Power	1100
Building cost(insurance/office/maintenance etc)	10270
Waste Disposal	630
Total cost of items listed above:	
	50000

22. How much funding are you applying to us for?

23. What funds have you raised so far for this project?

Source	Amount (£)
Recycling –Clothing/metal/wood	2000
Local Business partnerships	1500
Expected client Donations	30000
Total fundraising:	
	33500.00

24. What other funders have you applied to for further funding for the project?

Funder	Amount (£)	Timescale for decision
Henry smith	10000	Dec 2015
Fredrick Hiam CT	250	Mar 2016
Total:		

25. What other grants and contracts has your organisation received over the past year from either Forest Heath District Council or St Edmundsbury Borough Council?

Funder	Amount (£)	Reason for funding
St Eds	4000	Core Funding
Total:		4000